

<b>Position title</b>	<b>Student Wellbeing Coordinator</b>
<b>Position number</b>	WSO01
<b>Agreement</b>	<a href="#">Portside Christian College Enterprise Agreement (2025)</a>
<b>Award</b>	<a href="#">Educational Services (Schools) General Award 2020</a>
<b>Level</b>	General Level 6
<b>FTE</b>	0.9 FTE
<b>Reports to</b>	College Principal
<b>Direct reports</b>	Wellbeing Officers, Chaplain
<b>Conditions</b>	<p>The successful applicant will be a committed Christian who:</p> <ul style="list-style-type: none"> <li>• Is in regular fellowship in their local church.</li> <li>• Is in agreement with and practices the College's Statement of Faith.</li> </ul>

## Our Purpose

### *Equipping for life*

At Portside Christian College, our purpose is to equip for life.

We partner with families to inspire learning, ignite faith, care courageously and find a purposeful direction in life. Through a caring and supportive Christian, we seek to nurture each child to flourish.

All of our staff are committed Christians who model Christ-like values and teach from a biblical worldview. They aim to equip students with the skills, knowledge and wisdom they need to face life's challenges with confidence and faith.

Most importantly, we encourage every student to know that God loves them and to develop a personal relationship with Him.

If you would like to be part of our purpose, please submit your application today.

## Our Values

Our four Christ centred values are lived every day and guide our actions and relationships.

*Inspiring* Learning  
*Igniting* Faith  
*Caring* Courageously  
*Discovering* Purpose.

## General Responsibilities

- Commit to the College Vision, Purpose, Values and Statement of Faith.
- Act in accordance with all College policies and procedures, including the Staff Code of Conduct, and the Staff Handbook.
- Develop and maintain positive, restorative and collaborative relationships with staff, students and parents.
- Actively contribute to the Christian life of the College community.
- Attend meetings, functions and extra-curricular activities as required.
- Participate in the College's ongoing Professional Learning opportunities.

## Role and Responsibilities

- Oversee the mentoring and counselling of students as part of the Student Wellbeing Team.
- Oversee Social and Emotional Learning within the College in collaboration with Deputy Principals.
- Align and use restorative practices.
- Oversee recess and lunch time clubs within the College.

## Qualifications

- A bachelor qualification, preferably with a specialisation in Counselling, with relevant work experience.
- South Australian Government Working with Children Check.
- Current First Aid qualification – BELS First Aid training (HLTAID010) at a minimum.
- Responding to Risks of Harm, Abuse and Neglect – Education and Care (RRHAN-EC) Training.

## Skills and Abilities

- Excellent verbal and written communication skills.
- Ability to develop and maintain collaborative relationships with students, staff and parents.
- Effective facilitation skills, ensuring participants meet learning objectives.
- Effective time management skills with proven ability to manage multiple tasks and prioritise workload.
- Ability to be innovative, enthusiastic and self-motivated.
- Ability to maintain confidentiality.
- Ability to manage the demands of the position including administration and professional responsibilities.

## Application deadline and details

### Applications are to include

- Cover letter, maximum 1 page
- Written response to the above criteria, maximum 500 words
- Resume outlining details of qualifications and areas of study, educational history, previous employment and relevant personal information
- Completion of the Portside Christian College Employment Application form (Teaching or Non Teaching). Both forms are available [here](#).
- Please submit your application to [application@portside.sa.edu.au](mailto:application@portside.sa.edu.au) prior to 9am on 3 February 2026. Please note we may appoint before this date if a suitable candidate is found.