

Working at Portside Christian College Early Learning Centre

With increased enrolments into our new Early Learning Centre for 2025, it is an exciting time to join our Educational Team. We are seeking **Early Childhood Educators** to work across our 3 – 5 year old learning communities who wish to belong and contribute to a warm and vibrant team that values relationship, innovation and excellence in nurturing children's development. We are building a community that supports our families and provides safety and care for each unique child, while fostering professional growth within our team members.

If you are passionate about working within a Christian environment, investing and serving in our community, and want to work alongside other professionals dedicated to quality outcomes then please apply. Contracted and casual positions for Christian educators with a Certificate III or Diploma of Early Childhood qualification, both fulltime and parttime, are available with permanency offered for the right candidate after probation.

Our Philosophy

At Portside Christian College Early Learning Centre, we uphold our College vision:

Equipping for life

We believe heart, head and hands bring connection.

OUR HEART, OUR BELONGING... EVERY PERSON MATTERS EVERYDAY – Proverbs 4:23

- We hear every child and family's heart
- We listen with our eyes and our ears
- We value and create trust and safety
- We authentically practise kindness, agency, respect and responsiveness
- We nurture relationships so all can flourish

OUR HEAD, OUR BEING... EVERY PERSON IS UNIQUE – Philippians 4:8-9

- We embrace diversity
- We celebrate culture
- We are curious
- We are strong and flexible
- We value and respect our God-given gifts

OUR HANDS, OUR BECOMING... EVERY PERSON IS AN AGENT FOR CHANGE – Ephesians 2:10

- We learn best through play
- We learn through our connections with nature
- We are caretakers of God's creation
- We are ambassadors for sustainability
- We are responsible risk-takers
- We are always learning

Position Description

Position title	Early Learning Centre Educator (offering Education and Care for children 3 to 5 years of age)
Position number	PCS02
Agreement	Portside Christian College Enterprise Agreement (2025)
Award	Educational Services (Schools) General Staff Award 2020
FTE	Contracted and Casual Positions available
Reports to	ELC Director
General responsibilities	<ul style="list-style-type: none"> • Have an understanding of and commitment to the College Vision, Purpose, Values and Statement of Faith • Act in accordance with the College Handbook (Staff), Staff Code of Conduct and Staff Device Agreement, as well as all other College policies and procedures • Develop and maintain collaborative relationships with staff, students and parents • Actively contribute to the Christian life of the College community • Attend meetings, functions and extra-curricular activities as required • Participate in the College's ongoing Professional Learning opportunities
Position Objectives	<ul style="list-style-type: none"> • To provide a quality early childhood program from a biblical perspective which mobilises learning of every child attending Portside Christian College Early Learning Centre and in line with the requirements of the National Quality Standards (NQS), the Education and Care Services National Law Act 2010 and Education and Care Services National Regulations 2012 • To work collaboratively with staff, families and allied professionals to provide a safe, nurturing and stimulating environment for children attending our ELC • To plan, implement and evaluate an emergent educational program that supports a holistic approach to the care and development of children ages 3 to 5 • To engage in reflective learning teams exploring and implementing the Reggio Emilia approach to learning and nature pedagogy
Desired qualifications of successful candidate	<ul style="list-style-type: none"> • Minimum qualification (Certificate III of Early Childhood Education and Care) • Current First Aid Certificate (including Anaphylaxis and Asthma training) - Provide an emergency first aid response in an education and care setting HLTAID012

	<ul style="list-style-type: none"> • Demonstrated knowledge and experience of working in early childhood services • Working knowledge of the regulations, standards, frameworks and codes • Inclusion Support experience is desirable • Have a current Working with Children Check (WWCC) • Training undertaken in responding to abuse and neglect (RRHAN-EC)
Desired skills and abilities of successful candidate	<ul style="list-style-type: none"> • Strong Christian belief and personal faith statement • Excellent public relations skills to maintain a strong partnership focus and positive relationships between the College community • Able to work cooperatively as a team member in the Centre and across the College community • Demonstrated ability to be innovative within the design of the educational program in reference to the Early Years Learning Framework (v2) • Demonstrated competencies with documenting children's learning through various modes • Demonstrated ability to be enthusiastic and self-motivated • Ability to demonstrate integrity, responsibility, respect and innovation in all aspects of the position <p>The following management skills are required to be demonstrated:</p> <ul style="list-style-type: none"> • Effective time management skills and ability to coordinate responsibilities to enable smooth and efficient running of the program • Able to actively supervise and support the safety and care of children • Adhere to human resources policies and practices
Selection Criteria	<ul style="list-style-type: none"> • Demonstrated ability to design an emergent play-based curriculum from a biblical perspective with a focus on social and emotional development, language development, thinking and problem-solving skills and foundational literacy and numeracy to enhance student learning • Demonstrated understanding of assessment and pedagogical documentation • Focus on creating a supportive, inclusive learning environment • Ability to develop healthy relationships of mutual respect with children, families and colleagues • Ability to embrace ethical reflective teaching practice, nature pedagogy and Reggio principles • Demonstrated knowledge and understanding of the National Quality Framework (NQFv2), regulations and standards • Highly effective and developed communication skills • Ability to contribute positively to a Professional Learning Team

	The qualifications, skills and experience outlined in this position description are ideals to which the applicant will aspire.
Applications are to include	<ul style="list-style-type: none"> • Cover letter, maximum 1 page • Curriculum Vitae outlining details of qualifications and areas of study, educational history, previous employment and relevant personal information • Completion of the Portside Christian College Application for Employment – Non-Teaching form available on our website at www.portside.sa.edu.au under the <i>Our College - Careers</i> heading • A brief written response to the above selection criteria (maximum of 500 words)
Application deadline and details	<p>Applications are to be received by 9am on Monday 19 May 2025. Interviews may be conducted prior to this date. Applications should be addressed to: Mrs Belinda Elsegood, Human Resources, Portside Christian College Email: application@portside.sa.edu.au</p>