

Date last approved	March 2020
Frequency of reviews	Every 2 years
Next review due	March 2022
Audience	College Community
Stakeholders	Principal, Deputy Principals, Heads of School, Relevant Coordinators

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## Introduction

### Overview

This policy outlines guidelines and procedures for managing student behaviour.

### Policy

The College retains the right to manage student behaviour and apply appropriate consequences. The College may, at the Principal’s discretion, suspend or terminate enrolment for failure to comply with the Conditions of Enrolment or for any serious breaches of College rules. The College does not tolerate bullying, harassment or violence. By encouraging and expecting kindness, the College proactively seeks to prevent bullying in line with our *Bullying Prevention and Response Policy*. If appropriate, the police and other authorities may also be notified.

The College expects students to abide by the Conditions of Enrolment, including:

- Act in accordance with the College’s Vision, Values, Goals and Beliefs
- Not bring dishonour to the College or behave in a way which may affect the reputation of the College.

- Obey the College rules and policies, including those regarding discipline, dress, conduct and curriculum requirements.
- Uphold and support reasonable College expectations in the interest of the wellbeing of all students.

The College has adopted a Restorative Practice approach which aligns with the College values of Christ centred Learning, Caring, Serving and Community.

All members of the PCC community have the right to learn and work in a safe environment. They are to demonstrate kindness and respect in all situations according to Philippians 4:8

*<sup>8</sup>... whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable—if anything is excellent or praiseworthy—think about such things.*

Students are to take responsibility for their own actions and behaviour and seek to restore relationships that have been harmed.

### Process for termination of enrolment

- Prior to suspension or termination of enrolment, the Principal will:
  - Involve parents in exclusion procedures
  - Consider using conflict resolution procedures
- Parents will be provided with notice, in writing, of termination of a student's enrolment.
- The process for termination of enrolment will be as follows:
  - The case will be considered by the Principal and relevant staff.
  - The parents and/or student will be given the opportunity to meet with the Principal to make a submission as to why the student's enrolment should not be terminated. Both parties may have an additional person present at the meeting to ensure that an unbiased decision is reached and to ensure that natural justice is served through the process. The additional person present must be acceptable to all parties involved in the process.
  - After due consideration, the Principal will decide whether it is appropriate for the student to continue at the College, and under what conditions. The decision will be communicated to the parents and student in writing, along with any conditions to be imposed.

### Child protection

Appropriate reporting and referrals to other agencies will assist in meeting child protection requirements.

### Related documents

- Child Protection policy
- Bullying Prevention and Response policy
- College Handbook
- Staff Code of Conduct
- Student Grievance procedure
- Conditions of Enrolment

## Legislation/regulations

## References

## Policy dissemination and training

Who	Method	Frequency	Details
All Staff	Email	As required	Updates provided via email
College Community	College Handbook	Ongoing	Link provided in handbook
New Staff	College Handbook	On induction	Link provided in handbook

Work group	Training priority (Low, Medium, High)	Training/dissemination method			
		Email	Staff meeting	Google Doc training	Other
Teaching	High		Yes		
TRTs, Contractors					
Administration					
Learning support					
Bus drivers					
ELC/OSHC					
Library Resource Centre					
Grounds and property					
Church					

## Distribution

Information from this policy should be included in the following documents:

**Newsletter**

**Staff Memo**

### Handbooks

College

Staff

ELC

OSHC

## Change history

Review Date	Amendments
April 2011	<ul style="list-style-type: none"><li>Policy first approved</li></ul>
March 2020	<ul style="list-style-type: none"><li>Restorative Approaches updates</li></ul>