

Position Details

We are seeking an **Educational Support/Student Wellbeing Officer** to work with Primary School at-risk students in small groups and individually, to join our dedicated team in a part-time contract position 22.5hrs per week (4.5hrs per day) during school term to the end of Term 4, 2021.

This position has been classified at Level 2.1 (Grade 2 Classroom Support Services)(Grade 1 Wellbeing Services) in accordance with the *Educational Services (Schools) General Staff Awards 2020* available on the Fair Work Commission website at <https://www.fwc.gov.au>

Educational Support/Student Wellbeing Officers are directly responsible to the College Principal through the Head of Inclusion Support.

At Portside Christian College, we deliver:

- Learning Focused Environment & Curriculum
- Professional, rewarding and supportive environment
- Outstanding opportunities for professional development and career progression

Applicants must hold a current Working with Children Check (WWCC) and certificate of completion for Responding to Abuse and Neglect – Education and Care (RAN-EC) Training.

If you are committed to high quality support of education and learning, enjoy a challenge, and want to work alongside other professionals dedicated to quality outcomes for learners, then please apply.

Essential skills and attributes of the successful candidate include:

- Ability to work effectively as part of the Inclusion Support Team
- Demonstrate success in working with students at risk
- Ability to engage students with diverse learning needs
- Possess a flexible approach with strong time-management and organisational skills
- Show commitment to pursuing personal and professional growth
- Development of collaborative relationships with students and staff
- Proficiency in Digital Technologies
- Able to manage the demands of the position including administration and professional responsibilities
- Contribute to and support the strategic direction of the College
- Contribute to and support the Christian life of the College community
- Support and adhere to all College policies
- Proficiency in literacy and numeracy
- Willingness to take direction

Selection Criteria

- Ability and skills working in Professional Teams
- Ability to support students in literacy and numeracy development
- Ability to support students in Social and Emotional Learning
- Experience or understanding of Trauma Informed Practices
- Ability to work semi-autonomously, with small student groups and individuals
- Highly effective communication and interpersonal skills, including the capacity to establish and maintain collaborative relationships with parents, students and staff

Applications are to include:

- Cover letter, maximum 1 page.
- Curriculum Vitae outlining details of qualifications and areas of study, educational history, previous employment and relevant personal information.
- **Portside Christian College Application for Employment – Non-Teaching** available on our website at www.portside.sa.edu.au under the *Employment* heading.
- Written response to *Selection Criteria*, maximum 600 words.
- **Applications are to be received by 9am on Friday, 9 July 2021**

Applications should be addressed to:

Mrs Belinda Elsegood
Human Resource
Portside Christian College
Email: Application@portside.sa.edu.au

Mrs Belinda Elsegood
Human Resource
Portside Christian College
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