

Position Details

This is a great opportunity for qualified **OSHC Educators** to join our dedicated team in part-time, contract and permanent positions. The **OSHC Educator** is directly responsible to the OSHC Director.

These positions have been classified at Level 4 in accordance with the *Educational Services (Schools) General Staff Award 2010* available on the Fair Work Commission website at <https://www.fwc.gov.au>

At Portside Christian College, we deliver:

- Child Focused Environment & Curriculum
- Professional, rewarding and supportive environment
- Outstanding opportunities for professional development and career progression for the right candidates

If you are passionate about working within a Christian environment, enjoy a challenge, and want to work alongside other professionals dedicated to quality outcomes then please apply.

Role and Responsibilities

- Assisting in the preparation, implementation and evaluation of developmentally appropriate programs for individual children or groups
- Responsibility for recording observations of individual children or groups for program planning purposes for qualified employees
- Working with children with particular needs, under direction
- Assisting in the direction of untrained employees
- Undertaking and implementing the requirements of quality assurance
- Working in accordance with food safety regulations
- Other duties as required

Desired skills and attributes of the successful candidate include:

- Completion of a diploma level qualification with relevant work related experience
- Ability to work effectively as part of the OSHC Team
- Current Senior First Aid qualifications
- Computing competency
- Training undertaken in responding to abuse and neglect
- Able to manage the demands of the position
- Ability to actively contribute to the Christian life of the College community

Selection Criteria

- Good verbal and written communication skills
- Ability to work effectively in a team environment
- Ability and willingness to contribute to the Portside Christian College ethos
- Sound communication skills, including effective communication with other staff
- Ability to assist with developing and designing educational programs that encourage student engagement
- Sound student behaviour management skills

Applications are to include the following:

- Cover letter, maximum 1 page
- Curriculum Vitae outlining details of qualifications and areas of study, educational history, previous employment and relevant personal information
- Completion of the **Portside Christian College Application for Employment – Non-Teaching** available on our website at www.portside.sa.edu.au under the *Our College - Careers* heading
- Written response to the above selection criteria, maximum 500 words
- Please provide your COVID Vaccination Status

Applications are to be received by Monday 20th December 2021 at 4pm.

Applications should be addressed to:

Mrs Belinda Elsegood
Human Resources
Portside Christian College
Email: application@portside.sa.edu.au