

Working at

PORTSIDE CHRISTIAN COLLEGE

Portside Christian College is a non-denominational Christian college based in the Western suburbs of Adelaide that caters for students from Foundation to Year 12, with an Early Learning Centre and Trade Training Centre onsite.

At Portside Christian College, we deliver Teaching and Learning programs using the *Understanding by Design* curriculum framework from a biblical perspective. We offer professional, rewarding and supportive teaching environment and create outstanding opportunities for professional learning and career progression.

If you are committed to high quality teaching and learning, enjoy a challenge, and want to work alongside other professionals dedicated to quality outcomes for learners, then please apply.

Our Purpose

Equipping students for life

Our purpose is to equip students for life. We are a ministry of Portlife Church and operate to provide education for Christian families. We believe our task is to enable each child to develop uniquely and progress academically, socially, physically, emotionally and spiritually through authentic Christian education. All teachers are committed Christians who aim to model Christian values and educate students from a biblical worldview perspective. We aim to inspire and equip learners with knowledge, skills and wisdom to face life's challenges. We encourage students to develop a personal relationship with God and grow in Christian grace.

Our Values

We aim to equip students for life by encouraging our school community to live our values every day. Christ is at the centre of all our values, and He is the centre of our lives. Being Christ-Centred is essential to making our values meaningful and effective.



Learn more about us at www.portside.sa.edu.au

Position Description	
Position title	Inclusion Support Coordinator (Primary)
Position number	EST08
Agreement	Portside Christian College Enterprise Agreement (2021)
Award	Educational Services (Teachers) Award 2020
Level	Teachers Step 3 - 11B
FTE	0.6-1.0 FTE
Reports to	College Principal and delegate: Deputy Principal (Primary)
Direct reports	Education Support Officers
General responsibilities	<ul style="list-style-type: none"> • Have an understanding of and commitment to the College Vision, Purpose, Values and Statement of Faith. • Act in accordance with the College Handbook (Staff), Staff Code of Conduct and Staff Device Agreement, as well as all other College policies and procedures. • Develop and maintain collaborative relationships with staff, students and parents. • Actively contribute to the Christian life of the College community. • Attend meetings, functions and extra-curricular activities as required. • Participate in the College’s ongoing Professional Learning opportunities.
Role and responsibilities	<p>The Inclusion Support Coordinator (Primary) is responsible for ensuring staff are able to provide additional learning support to students who have diverse learning needs across Foundation to Year 6.</p> <p>The Inclusion Support Coordinator (Primary) will build a positive team and learning culture that supports the development of each student.</p> <ul style="list-style-type: none"> • Collaborate with classroom teachers to empower them in the planning and delivery of effective teaching and learning programs for identified students • Actively foster partnerships in learning between parents and teachers regarding student learning and growth • Provide direct instruction and support to individuals and groups of students • Assist in the preparation of individual education plans (IEPs) as required • Administer diagnostic assessments (formal and informal) in identifying students with learning difficulties and measuring individual progress

	<ul style="list-style-type: none"> • Liaise with Allied Health professionals • Organise timetables and support spaces for Allied Health professionals • Research and implement evidence-based interventions and supports • Maintain accurate records of student achievement and progress, and provide regular communication and reports to teachers and parents • Complete funding applications for students identified with special needs and other relevant compliance documentation • Display a thorough understanding of, and collect relevant data for, NCCD • Manage the Inclusion Support budget in consultation with the Business Manager • Attend Leadership and Staff Meetings as required • Adhere to College policies and procedures • Implement positive culture and outwork restorative approaches and KARR framework • Develop creative and engaging activities across subjects for identified students ensuring that individual needs are met • Other duties as directed
<p>Desired qualifications of successful candidate</p>	<ul style="list-style-type: none"> • A Bachelor of Education qualification with previous teaching experience • South Australian Government Working with Children Check • Current First Aid qualification – BELS First Aid training (HLTAID010) at a minimum • Responding to Risks of Harm, Abuse and Neglect – Education and Care (RRHAN-EC) Training
<p>Desired skills and abilities of successful candidate</p>	<ul style="list-style-type: none"> • Ability to teach and engage with students who have diverse learning needs • Excellent verbal and written communication skills • Ability to develop and maintain collaborative relationships with students, staff and parents • Effective time management skills with proven ability to manage multiple tasks and prioritise workload • Ability to be innovative, enthusiastic and self-motivated • Proficiency in digital technology • Ability to manage the demands of the position including administration and professional responsibilities
<p>Applications are to include</p>	<ul style="list-style-type: none"> • Cover letter, maximum 1 page • Written response to the above “Role and Responsibilities” criteria, maximum 1500 words

	<ul style="list-style-type: none">• Curriculum Vitae outlining details of qualifications and areas of study, educational history, previous employment and relevant personal information• Completion of the <i>Portside Christian College Application for Employment – Teaching</i> available on our website at www.portside.sa.edu.au under the Our College – Careers heading
Application deadline and details	Applications are to be received by 9am on Monday, 12th December 2022 Applications should be addressed to: Mrs Belinda Elsegood, Human Resources, Portside Christian College Email: application@portside.sa.edu.au